



United Nations
Educational, Scientific and
Cultural Organization

NGO liaison UNESCO
committee
international conference

**THIRD INTERNATIONAL FORUM OF NGOs
IN OFFICIAL PARTNERSHIP WITH UNESCO**

Under the Patronage of the President of the Republic of Bulgaria

***THE ROLE OF YOUTH FOR THE SAFEGUARDING
OF TANGIBLE AND INTANGIBLE CULTURAL HERITAGE***

Sofia and Sozopol (Bulgaria), September 28–30, 2014

PRACTICAL INFORMATION

DATES & VENUE

- **Dates:** from September 28 to September 30, 2014
- **Venue:** **Sofia**, National Palace of Culture, 1 Bulgaria Square
Sozopol, Dyuni Royal Resort

REGISTRATION OF PARTICIPANTS

- To participate in this Forum, please register online (www.ngo-unesco.org), preferably **before 30 June 2014**.
- On-site registration will take place in Sofia or Sozopol:
SOFIA: Saturday September 27 from 9:00 a.m. to 8:00 p.m. at Hotel Central Park
SOZOPOL: Monday September 29 from 8:00 a.m. to 9:00 a.m. at the Hotel at Dyuni Sozopol
- Upon registration, participants will receive a badge and all necessary documentation. They are invited to wear their badge throughout the duration of the Forum in order to facilitate their identification, as well as their contact with other participants.

PARTICIPATION AND LOCAL COSTS

- Travel expenses of participants must be borne by the organization they represent.
- **With the support of the Sozopol Foundation, organizers will cover the local costs (accommodation, meals and transfers) for one representative for 100 NGOs.**

If you wish to request that support for one representative of your NGO, please send your request by email to the NGO-UNESCO Liaison Committee to the following address: comite.liaison.ong@unesco.org by **30 June 2014 at the latest**.

Your request must clearly indicate the proposed representative's name and function in your NGO. Priority will be given to NGOs that are official partners of UNESCO. Will be taken into consideration the participation of the youth and the geographical distribution of participants at the Forum as well as gender balance. **It is important to justify the request for support (maximum 1000 characters) vis-à-vis the Forum's theme, by being as precise as possible.**

Your request will be examined and you will receive an answer from the NGO-UNESCO Liaison Committee by **June 13, 2014 at the latest**.

- The Forum (meetings and cultural visits) is also open to any other representative of NGOs, even if his/her local costs are not covered by the organizers.
- Organizers will cover meal costs for all participants, but transfer costs on site and accommodation will only be covered for those participants whose request for support will have been approved.

PRESENTATION BY YOUR NGO

On the Forum's third day, Monday September 29 (plenary session from 11:30 a.m. to 1:00 p.m.), every NGO will have the possibility to present, in three minutes maximum, an innovative practice for young people to safeguard cultural heritage. Please refer to the program of the Forum for more details, and indicate in the online registration form the intention of your NGO to make a presentation.

WORKING LANGUAGES AND INTERPRETATION

- French and English will be the working languages and simultaneous interpretation will be provided in these two languages for plenary sessions only.
- Workshops will not have simultaneous translation. Participants will be able to express themselves in the language of their preference (English or/and French).

ENTRY FORMALITIES IN BULGARIA

- Each participant planning to travel to Bulgaria will need to have a valid passport, and, if requested, an entry visa at his own cost. For more information on this matter, participants are encouraged to contact the closest Bulgarian embassy or consulate and, if necessary, to file a visa application **well ahead of time**.
- Participants can also check the website of the Ministry of Foreign Affairs of Bulgaria (www.mfa.bg).

ARRIVAL AT THE SOFIA AIRPORT AND LOCAL TRANSFERS

- The airport is located at about 5km from Sofia and at about 400km from Sozopol.
- Many connections exist between the airport and downtown Sofia.
- Transfer from Sofia to Sozopol in

Bus:

Company « Karat-S », daily at 1.30 pm (Tel: +359 (2) 8321032; 9819848)
Company « Bodivali », daily at 1.30 pm and 4.45 pm (Tel: +359 2 311977,
<http://www.bodivali.com>)

Train: A train service from Sofia to Bourgas runs every four hours. Sozopol is located 30km south from Bourgas. There are hourly buses from Bourgas to Sozopol from 7am to 8pm from outside the central Bourgas train station.
For more information: <http://www.bdz.bg>

Car: By the « Trakiya » road / A1 from Sofia to Sozopol, 417 km, around 3.50 hours distance.

- **Tourist Information Centre of Sozopol:** Tel: +359 550 22226
- **Sozopol Taxi 24 hours a day :** +359 894 411 223

CURRENCY AND EXCHANGE

- The national currency is the Bulgarian Lev.
- For your information, Lev's exchange rate in April 2014 is :

1 US\$ = 1,420 Lev 1€ = 1,960 Lev
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WEATHER

Average temperatures in Sozopol between September and October are from 59° to 77°F (15° to 25°C). Night temperature can go down to 52°F/11°C.

HOTELS

- For those participants whose local costs will not be covered by the organizers, here is a list of hotels in Sofia and Sozopol. Participants are invited to make their reservation directly with the hotels of their choice.

Sofia

HOTEL	CATEGORY	AVERAGE DAILY RATE	DISTANCE
Central Park Sofia Hotel 106 Vitosha Blv - Sofia Tel : +359 2 805 8181 reservations@centralparkhotel.bg www.centralparkhotel.bg	* * * *	about 70 Eur/night	at 10 min from the airport at 2 min from the meeting place
Hotel Downtown 27A Vasil Levski Bulevard - Sofia Tel : +359 2 930 5200 reservations@hotel-downtown.net www.hotel-downtown.net/newweb/fr2/	* * * *	about 50 Eur/night	at 10 min from the airport at 5 min from the meeting place
Hemus Hotel 31, Cherni Vrah Blvd - Sofia Tel : +359 2 816 5000 info@hemushotels.com www.hemushotels.com/	***	about 30 Eur/night	at 10 min from the airport at 5 min from the meeting place

Sozopol

HOTEL	CATEGORY	AVERAGE DAILY RATE	DISTANCE
Hotel Marina Beach Dyuni, 8240 Sozopol Tel : +359 55 022 256 duni_rez@infotel.bg www.duni.bg	* * * *	About 100 Eur/night	at 1 min from the meeting place
Hotel Marina Royal Palace Dyuni, 8240 Sozopol Tel : +359 55 022 256 duni_rez@infotel.bg www.duni.bg	* * * *	About 100 Eur/night	at 1 min from the meeting place
Hotel Orchidea 17 Lyulin str., Sozopol Tel : +359 88 914 8748	***	About 25 Eur/night	at 10 min from the meeting place
Santa Marina Holiday Village 3 Industrialna str. Sozopol Tel : +35955022 251 santamarina@bulgaria-hotels.com www.santamarinasozopol.com	***	About 40 Eur/night	at 10 min of the meeting place

CONTACTS

NGO-UNESCO LIAISON COMMITTEE

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